

## Auburn Vocational School District BOARD OF EDUCATION

### Minutes of March 5, 2019

The March 5, 2019 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 6:30 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mrs. Javins	Mr. Miller	Mrs. Wheeler
Mr. Cahill	Mr. Kent	Mr. Sedivy	
Dr. Culotta	Mr. Klima	Mr. Walter	

Absent: Mr. Stefanko

Administrators: Brian Bontempo, Sherry Williamson, Jeff Slavkovsky and Dee Stark

#### **036-19      Approve Agenda**

A motion was made by Mrs. Wheeler and seconded by Mr. Sedivy to approve the March 5, 2019 agenda and addendum.

Roll Call:      **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

#### **037-19      Approve Minutes Last Meeting**

A motion was made by Mr. Klima and seconded by Mr. Kent to approve the minutes of the February 5, 2019 Regular Board meeting.

Roll Call:      **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

## **Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending January 31, 2019 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #8)

## **No Action Required.**

### **038-19 Approve Resolution Accepting Rates and Amounts for FY2019-2020**

A motion was made by Mrs. Javins and seconded by Mr. Klima to the resolution accepting the amounts and rates for 2019-2020 fiscal year as provided by the Lake County Auditor. The tax rates are the second step in the annual fiscal budgetary cycle after the approval of the board's approval of the Tax Budget in January of each year. It will serve as the basis for the county auditor to generate the "Official Certificate of Estimated Resources" upon which the Board will base its annual appropriation measure. (Attachment Item #9)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

### **039-19 Approve Auburn Resolution**

A motion was made by Mrs. Javins and seconded by Mr. Sedivy to permit Sherry Williamson to enter into a separate employment contract with the Lake County Educational Service Center Governing Board to serve as the Interim Treasurer for the Lake County Educational Service Center Governing Board for a period of time between January 1, 2019 and March 31, 2019 (which is an amendment from the prior resolution authorizing such an employment contract for a period of time between January 1, 2019 and February 28, 2019) for compensation as determined by and between Treasurer Williamson and the Lake County Educational Service Center Governing Board with no payments being made to the Auburn Vocational School District Board of Education or by either the Lake County Educational Service Center Governing Board or Geauga County Educational Service Center Governing Board. All payments shall be made directly to Treasurer Williamson by the Lake County Educational Service Center Governing Board.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**040-19 Donations**

A motion was made by Mrs. Wheeler and seconded by Mr. Kent to approve the following donations:

A round conference table from Cold Harbor of Chardon, OH. This donation is for the Assistant Superintendent's office.

Monetary donation of \$330.00 from Vent Heating and Cooling, LLC of Fairview Park OH. This donation will benefit the Heating, Ventilation and Air Conditioning program.

2008 Chevy Impala Police Cruiser from Lake County Commissioners/Lake County Sheriff Office of Painesville, OH. This donation will benefit the Criminal Justice program.

2009 Chevy Impala Police Cruiser from Lake County Commissioners/Lake County Sheriff Office of Painesville, OH. This donation will benefit the Automotive Collision Repair program.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**041-19 Consent Agenda: Contracts/Affiliation Agreements**

A motion was made by Mr. Klima and seconded by Mr. Kent to approve the following contracts and affiliation agreements:

a. *Business Partnership Affiliation Agreements (Attachment Item #12A)*

Sunset Industries, Inc.      Legacy Equestrian Center      Madison Local Schools



*b. Mall at Great Lakes, LLC – Date Change*

Agreement between Mall at Great Lakes, LLC and Auburn Career Center. The agreement covers the display cart from November 10, 2018 thru November 9, 2019 and the 2019 Easter Bunny Set from March 8, 2019 thru May 6, 2019, in which Auburn Career Center students will design and build a live Easter Bunny Garden to be used as the “set” and “backdrop” for Easter photos. (Attachment Item #12B)

A consent agenda provide for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**042-19 Approve 2019-2020 High School Calendar**

A motion was made by Mr. Kent and seconded by Mrs. Javins to approve the 2019-2020 High School Calendar. (Attachment Item #13)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**043-19 Approve Human Resources**

A motion was made by Mrs. Javins and seconded by Mrs. Brush to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations and Student Intern positions. (Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**044-19 Approve New Procedures to the Crisis Plan Handbook**

A motion was made by Mr. Sedivy and seconded by Mr. Miller to approve the new procedure for the Fire Flashover Training Trailer that will be added to the Crisis Plan Handbook that was approved on October 2, 2018 with amendments conditional to insurance company approval. (Attachment Item #15)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**045-19 Approve Trash Compactor Quote**

A motion was made by Mrs. Javins and seconded by Mrs. Wheeler to approve the trash compactor quote from Refuse Equipment and Truck Services. Inc. of Ashtabula, Ohio at the amount of \$29, 490.00. We received two other quotes from Waste Management and Republic Services.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**046-19 Contracts/Affiliation Agreements**

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the following:

*c. School Resource Officer MOU*

This School Resource Officer Memorandum of Understanding is entered into between the Auburn Vocational School District Board of Education and Lake County Sheriff's Office pursuant to R.C. 3313.951 in order to clarify the purpose of the School Resource Officer Program and roles and expectations between the participating entities. (Attachment #12C)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**047-19 Executive Session**

A motion was made by Mrs. Javins and seconded by Mr. Sedivy to enter into executive session at 6:40 p.m. for the following purpose:

- Pursuant to Ohio Revised Code Section 121.22(G) (1), for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**Return to public session at 7:08 p.m.**

**048-19 Adjourn**

A motion was made by Mr. Cahill and seconded by Mrs. Javins to adjourn the meeting at 7:08 p.m.

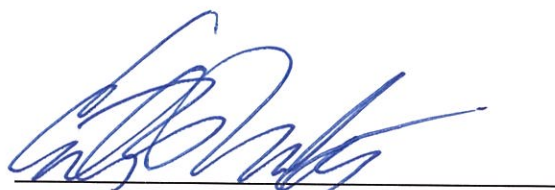
Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

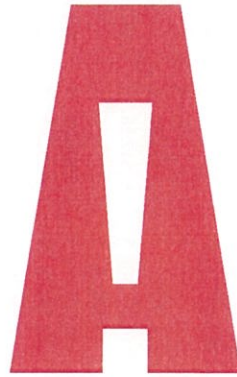


Treasurer



Board President

**Auburn  
Career Center**



*Attachment Item #8*

*Render Financial Reports*



Auburn Career Center  
Cash Fund Balance Report  
January 31, 2019

Fund	Description	FY Beginning Fund Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Current Unencumbered Fund Balance
001	General Fund	\$ 5,965,942.12	\$ 270,505.37	\$ 5,113,766.98	\$ 694,094.30	\$ 5,310,782.81	\$ 5,768,926.29	\$ 908,118.41	\$ 4,860,807.88
002	Bond Retirement	\$ -	\$ -	\$ -	\$ -	\$ 87,757.21	\$ (87,757.21)	\$ -	\$ (87,757.21)
003	Permanent Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
004	Building	\$ 1,849,284.91	\$ 7,291.67	\$ 51,041.69	\$ -	\$ 671,186.36	\$ 1,229,140.24	\$ 1,174,073.90	\$ 55,066.34
006	Food Service	\$ 6,617.41	\$ 9,251.89	\$ 96,120.98	\$ 15,117.92	\$ 106,751.79	\$ (4,013.40)	\$ 23,512.16	\$ (27,525.56)
009	USSF	\$ 10,079.61	\$ 185.00	\$ 7,846.50	\$ -	\$ -	\$ 17,926.11	\$ -	\$ 17,926.11
011	Rotary	\$ 1,398.06	\$ 2,416.99	\$ 14,967.07	\$ 3,426.39	\$ 19,290.25	\$ (2,925.12)	\$ 8,786.71	\$ (11,711.83)
012	Adult Education	\$ 51,950.69	\$ 41,636.91	\$ 838,970.99	\$ 100,016.38	\$ 863,627.70	\$ 27,293.98	\$ 138,992.92	\$ (111,698.94)
014	Rotary Internal Service Fund	\$ 2,267.25	\$ 131.60	\$ 634.68	\$ -	\$ 769.77	\$ 2,132.16	\$ 2,900.00	\$ (767.84)
018	Principal Fund	\$ 9,730.57	\$ -	\$ 56,147.54	\$ 1,670.00	\$ 24,258.93	\$ 41,619.18	\$ 29,681.00	\$ 11,938.18
019	Trust Fund-Camp Discovery	\$ 235,831.11	\$ -	\$ 3,345.70	\$ 4,292.68	\$ 89,611.70	\$ 149,565.11	\$ 9,440.77	\$ 140,124.34
022	District Agency	\$ 15,710.95	\$ -	\$ 17,330.00	\$ -	\$ 16,330.00	\$ 16,710.95	\$ 1,000.00	\$ 15,710.95
024	Employee Self Insurance Fund	\$ 18,031.15	\$ 18,300.00	\$ 42,208.69	\$ 7,589.00	\$ 21,333.30	\$ 38,906.54	\$ 18,683.18	\$ 20,223.36
70	Capital Projects	\$ 398,399.44	\$ -	\$ 350,000.00	\$ 5,500.00	\$ 335,951.12	\$ 412,448.32	\$ 279,500.00	\$ 132,948.32
200	Student Activity Fund	\$ 76,920.43	\$ 4,069.19	\$ 25,086.77	\$ 4,225.88	\$ 32,343.03	\$ 69,664.17	\$ 27,453.84	\$ 42,210.33
451	Data Communication Fund	\$ -	\$ -	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ -	\$ 900.00
499	Miscellaneous State Grants	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
501	ABLE Literacy Fund	\$ 12,692.58	\$ 22,042.28	\$ 141,227.23	\$ 20,130.93	\$ 174,050.74	\$ (20,130.93)	\$ 13,190.95	\$ (33,321.88)
524	VEPD Secondary and Adult Fund	\$ 33,930.99	\$ 37,732.29	\$ 232,598.57	\$ 12,023.60	\$ 276,872.16	\$ (10,342.60)	\$ 34,079.53	\$ (44,422.13)
599	Miscellaneous Fed Grants (REAP)	\$ -	\$ -	\$ 20,425.00	\$ -	\$ 20,425.00	\$ -	\$ -	\$ -
<b>Grand Totals</b>		\$ 8,688,787.27	\$ 413,563.19	\$ 7,015,118.39	\$ 868,087.08	\$ 8,051,341.87	\$ 7,652,563.79	\$ 2,669,413.37	\$ 4,983,150.42

This is an unaudited financial report.



**Auburn Career Center**  
**Appropriation Account Summary**  
 1/31/19

**B**

Fund	Dec Description	FYTD Appropriated	Carryover Encumbrances	FYTD Expendable	FYTD Expenditures	MTD Expenditures	Encumbered	FYTD Remaining	Percent Exp/Enc
001	General Fund	\$ 9,495,982.35	\$ 115,351.03	\$ 9,611,313.38	\$ 5,310,782.81	\$ 694,094.30	\$ 908,118.41	\$ 3,392,412.16	64.70%
002	Bond Retirement	\$ 623,432.29	\$ -	\$ 623,432.29	\$ 87,757.21	\$ -	\$ -	\$ 535,675.08	14.08%
003	Permanent Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
004	Construction	\$ 397,051.37	\$ 1,540,318.00	\$ 1,937,369.37	\$ 671,186.36	\$ -	\$ 1,174,073.90	\$ 92,109.11	0.00%
006	Lunchroom Fund	\$ 173,319.59	\$ 6,617.41	\$ 179,937.00	\$ 106,751.79	\$ 15,117.92	\$ 23,512.16	\$ 49,673.05	72.39%
009	Uniform School Supply Fund	\$ 17,926.11	\$ -	\$ 17,926.11	\$ -	\$ -	\$ -	\$ 17,926.11	0.00%
011	Customer Service Fund	\$ 92,971.69	\$ -	\$ 92,971.69	\$ 19,290.25	\$ 3,426.39	\$ 8,786.71	\$ 64,894.73	30.20%
012	Adult Education Fund	\$ 1,488,200.46	\$ 22,708.23	\$ 1,510,908.69	\$ 863,627.70	\$ 100,016.38	\$ 138,992.92	\$ 508,288.07	66.36%
014	Rotary Internal Service Fund	\$ 3,073.93	\$ 1,000.00	\$ 4,073.93	\$ 789.77	\$ -	\$ 2,900.00	\$ 404.16	90.08%
018	Principal Fund	\$ 50,750.00	\$ 8,980.57	\$ 59,730.57	\$ 24,258.93	\$ 1,670.00	\$ 29,681.00	\$ 5,790.64	90.31%
019	Other Grants	\$ 219,766.81	\$ 18,410.00	\$ 238,176.81	\$ 89,611.70	\$ 4,292.68	\$ 9,440.77	\$ 139,124.34	0.00%
022	Scholarships	\$ 31,040.95	\$ 2,000.00	\$ 33,040.95	\$ 16,330.00	\$ -	\$ 1,000.00	\$ 15,710.95	52.45%
024	Employee Benefits	\$ 58,880.00	\$ -	\$ 58,880.00	\$ 21,333.30	\$ 7,589.00	\$ 18,683.18	\$ 18,863.52	67.96%
70	Capital Projects	\$ 358,847.39	\$ 389,552.05	\$ 748,399.44	\$ 335,951.12	\$ 5,500.00	\$ 279,500.00	\$ 132,948.32	82.24%
200	Student Activities	\$ 101,461.94	\$ 545.26	\$ 102,007.20	\$ 32,343.03	\$ 4,225.88	\$ 27,453.84	\$ 42,210.33	58.62%
451	School Net Connectivity	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ 1,800.00	0.00%
501	ABLE Literacy Fund	\$ 336,491.55	\$ 12,692.58	\$ 349,184.13	\$ 174,050.74	\$ 20,130.93	\$ 13,190.95	\$ 161,942.44	53.62%
524	VEPD Secondary and Adult	\$ 352,735.77	\$ 33,930.99	\$ 386,666.76	\$ 276,872.16	\$ 12,023.60	\$ 34,079.53	\$ 75,715.07	80.42%
599	REAP	\$ 40,468.00	\$ -	\$ 40,468.00	\$ 20,425.00	\$ -	\$ -	\$ 20,043.00	0.00%
	<b>Grand Total</b>	\$ <b>13,844,180.20</b>	\$ <b>2,152,106.12</b>	\$ <b>15,996,286.32</b>	\$ <b>8,051,341.87</b>	\$ <b>868,087.08</b>	\$ <b>2,669,413.37</b>	\$ <b>5,275,531.08</b>	<b>67.02%</b>

Percent Expended/Enc is the calculation of expended plus encumbered divided by FYTD Expendable  
 This is an unadited financial statement



**Auburn Career Center**  
**Monthly History Comparison-General Fund**  
 January 31, 2019

**C**

	Monthly Comparison				Annual Comparison			58%	
	Jan FY17	Jan FY18	Jan FY19	Avg Chg	Actual 2017	Actual 2018	Budget 2019		Remain 2019
<b>Revenue</b>									
Real Estate	\$ 2,257,847	\$ 2,639,733	\$ 2,614,448		\$ 4,663,062	\$ 4,916,774	\$ 4,760,941	\$ 2,121,208	55%
Commercial	\$ 418,446	\$ -	\$ -		\$ 880,869	\$ 919,294	\$ 919,135	\$ 919,135	0%
Tangible Personal (PU)	\$ 194,533	\$ 209,957	\$ 188,399		\$ 419,558	\$ 414,345	\$ 390,899	\$ 180,942	54%
Foundation	\$ 1,245,323	\$ 1,420,053	\$ 1,406,744		\$ 2,194,823	\$ 2,394,304	\$ 2,363,925	\$ 943,872	60%
PU Reimb	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	-
Homesite & Rollback	\$ 391,647	\$ 406,559	\$ 411,172		\$ 787,438	\$ 809,948	\$ 810,827	\$ 404,268	50%
Other	\$ 345,368	\$ 342,968	\$ 429,397		\$ 379,956	\$ 409,978	\$ 448,386	\$ 105,418	76%
<b>Subtotal</b>	<b>\$ 4,853,164</b>	<b>\$ 5,019,270</b>	<b>\$ 5,050,160</b>		<b>\$ 9,325,706</b>	<b>\$ 9,864,643</b>	<b>\$ 9,694,113</b>	<b>\$ 4,674,843</b>	<b>52%</b>
<b>Expense</b>									
Salaries	\$ 2,344,653	\$ 2,230,063	\$ 2,288,829	-1.1%	\$ 4,107,214	\$ 3,821,328	\$ 3,962,345	\$ 1,732,282	56%
Benefits	\$ 970,159	\$ 1,079,407	\$ 1,032,588	3.5%	\$ 1,662,612	\$ 1,730,209	\$ 1,836,299	\$ 756,892	59%
Purchased Services	\$ 650,561	\$ 813,544	\$ 825,767	13.3%	\$ 1,221,824	\$ 1,441,037	\$ 1,636,268	\$ 822,724	50%
Supplies	\$ 302,541	\$ 306,067	\$ 349,826	7.7%	\$ 416,225	\$ 428,385	\$ 441,237	\$ 135,170	69%
Capital Outlay/Equipment	\$ 261,002	\$ 153,398	\$ 185,671	-10.1%	\$ 295,409	\$ 175,255	\$ 320,359	\$ 166,961	48%
Summer Projects	\$ 83,221	\$ -	\$ -		\$ 83,221	\$ -	\$ -	\$ -	0%
Other	\$ 53,678	\$ 61,312	\$ 62,959		\$ 133,047	\$ 132,419	\$ 136,392	\$ 75,080	45%
<b>Subtotal</b>	<b>\$ 4,665,815</b>	<b>\$ 4,643,791</b>	<b>\$ 4,745,640</b>		<b>\$ 7,919,552</b>	<b>\$ 7,728,633</b>	<b>\$ 8,332,900</b>	<b>\$ 3,689,109</b>	<b>56%</b>
Revenue/Expense (Operating Balance)	\$ 187,350	\$ 375,479	\$ 304,520		\$ 1,406,155	\$ 2,136,010	\$ 1,361,213		
<b>Other Uses</b>									
Advances Returned	\$ 58,884	\$ 44,228	\$ 63,604		\$ 58,884	\$ 57,516			
Advances Out	\$ -	\$ 28,880	\$ 132,300		\$ 40,575	\$ 82,468			
Transfers	\$ 479,156	\$ 381,969	\$ 432,842		\$ 1,006,878	\$ 989,772			
<b>Subtotal</b>	<b>\$ (420,272)</b>	<b>\$ (366,621)</b>	<b>\$ (501,538)</b>		<b>\$ (988,569)</b>	<b>\$ (1,014,724)</b>			
Beginning Cash	\$ 4,875,460	\$ 5,374,611	\$ 6,192,515		\$ 5,904,707	\$ 7,069,633			
Ending Cash	\$ 4,194,144	\$ 4,853,511	\$ 5,768,924		\$ 4,844,652	\$ 5,965,939			
Encumbrances	\$ 778,646	\$ 838,804	\$ 908,118		\$ 99,104	\$ 115,351			

Information taken from Form SM-2 as reported to ODE  
 This is an unaudited financial report.

D

Date: 02/04/2019  
Time: 9:15 am

AUBURN VOCATIONAL SCHOOL DISTR  
SORT BY CHECK NUMBER  
CHECK DATES BETWEEN 01/01/2019 AND 01/31/2019  
ALL CHECKS SELECTED

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
048997	W	01/04/2019	SCREENVISION DIRECT	040250	RECONCILED:01/11/2019		192.00
048998	W	01/04/2019	21ST CENTURY MEDIA - OHIO	000414	RECONCILED:01/23/2019		33.34
048999	W	01/04/2019	EAGLE ADVERTISING LLC	041354	RECONCILED:01/10/2019		300.00
049000	W	01/04/2019	GAZETTE NEWSPAPERS	011455	RECONCILED:01/07/2019		25.00
049001	W	01/04/2019	WKKY	012341	RECONCILED:01/09/2019	1	504.00
049002	W	01/04/2019	SALONCENTRIC	013024	RECONCILED:01/14/2019		1,763.92
049003	W	01/04/2019	KEYSTONE	011900	RECONCILED:01/11/2019		19.00
049004	W	01/04/2019	PREMIER PAINT TECHNOLOGIES, INC.	001141	RECONCILED:01/07/2019		110.13
049005	W	01/04/2019	PERRY LOCALSCHOOLS	000219	RECONCILED:01/07/2019		210.29
049006	W	01/04/2019	EDUCATORS RISING OHIO	041419	RECONCILED:01/24/2019		120.00
049007	W	01/04/2019	PAUL KAUFEMAN, TREASURER				
049008	W	01/04/2019	OHIO NURSERY AND LANDSCAPING ASSOCIATION	010357	RECONCILED:01/15/2019	1	150.00
049009	W	01/04/2019	ASE EDUCATION FOUNDATION	001559	RECONCILED:01/11/2019		950.00
049010	W	01/04/2019	LBL PRINTING	013500	RECONCILED:01/07/2019		2,159.72
049011	W	01/04/2019	LINCOLN ELECTRIC CO.	000984	RECONCILED:01/07/2019		213.28
049012	W	01/04/2019	MEDCO SUPPLY CO.	011159	RECONCILED:01/09/2019		1,315.61
049013	W	01/04/2019	MCMaster-CARR SUPPLY CO.	010826	RECONCILED:01/08/2019		154.01
049014	W	01/04/2019	OHIO LANDSCAPE ASSOC.	000658	RECONCILED:01/09/2019	1	390.00
049015	W	01/04/2019	ELLISON	012294	RECONCILED:01/10/2019		10.50
049016	W	01/04/2019	SYSCO FOOD SERVICES OF CLEVELAND	008412	RECONCILED:01/08/2019		991.99
049017	W	01/04/2019	ZEPPE'S PIZZERIA	007406	RECONCILED:01/14/2019		80.41
049018	W	01/04/2019	HEMLY TOOL SUPPLY INC.	008616	RECONCILED:01/11/2019		75.28
049019	W	01/04/2019	TIME WARNER CABLE - NORTHEAST	013042	RECONCILED:01/10/2019		72.02
049020	W	01/04/2019	JOHNSTONE SUPPLY	013078	RECONCILED:01/09/2019		962.92
049021	W	01/04/2019	BFG SUPPLY CO., LLC	001284	RECONCILED:01/09/2019	1	106.00
049022	W	01/04/2019	HAAS FACTORY OUTLET NW 7968-08	013302	RECONCILED:01/07/2019		335.00
049023	W	01/04/2019	AMERICA EXPRESS	040915	RECONCILED:01/08/2019		19.98
049024	W	01/04/2019	AIMPRINT, INC.	010665	RECONCILED:01/08/2019		1,036.78
049025	W	01/04/2019	MENTOR LUMBER & SUPPLY CO	000834	RECONCILED:01/07/2019		11,294.45
049026	W	01/04/2019	SCAFFCO SCAFFOLDING INC	008444	RECONCILED:01/08/2019		792.00
049027	W	01/04/2019	ILLUMINATING COMPANY	000925	RECONCILED:01/07/2019		1,301.59
049028	W	01/04/2019	WELLS FARGO VENDOR FIN SERV	041459	RECONCILED:01/08/2019		1,681.00
049029	W	01/04/2019	MADISON LOCAL SCHOOLS	010906	RECONCILED:01/08/2019		7,916.67
049030	W	01/04/2019	DOMINION ENERGY OHIO	004003	RECONCILED:01/08/2019		2,879.02
049031	W	01/04/2019	AUDIO VISUAL INNOVATIONS, INC	012156	RECONCILED:01/08/2019		1,850.00
049032	W	01/04/2019	CINTAS CORPORATION	000532	RECONCILED:01/08/2019		370.00
049033	W	01/04/2019	LOCATION 259-T90				
049034	W	01/04/2019	OH ASSOC. OF SECONDARY SCHOOL ADMINISTRATORS	007083	RECONCILED:01/09/2019		350.00
049035	W	01/04/2019	LAKE COUNTY EDUCATIONAL SERVICE CENTER	000134	RECONCILED:01/07/2019		346.10
049036	W	01/04/2019	BEST TRUCK EQUIPMENT	013992	RECONCILED:01/08/2019		104.47
049037	W	01/04/2019	DAWNCHAM, INC.	000600	RECONCILED:01/07/2019		790.60
049038	W	01/04/2019	ACTIVE PLUMBING SUPPLY CO.	000304	RECONCILED:01/07/2019		694.58
049039	W	01/04/2019	A-TECH	004082	RECONCILED:01/10/2019	1	319.50
049040	W	01/04/2019	GRAINGER	000466	RECONCILED:01/08/2019		426.40
049041	W	01/04/2019	TREASURER OF STATE OF OH	012144	RECONCILED:01/11/2019		20.50
049042	W	01/04/2019	ACCOUNTS RECEIVABLE OFFICE				



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049040	W	01/04/2019	84 LUMBER	000989	RECONCILED:01/08/2019		45.62
049041	W	01/04/2019	CHAGRIN VALLEY AUTO PARTS	000240	RECONCILED:01/08/2019		570.99
049042	W	01/04/2019	AT&T	000171	RECONCILED:01/09/2019		1,968.49
049043	W	01/04/2019	ILLUMINATING COMPANY	000925	RECONCILED:01/08/2019		22,498.81
049044	W	01/04/2019	CDW GOVERNMENT	011547	RECONCILED:01/07/2019		270.41
049045	W	01/04/2019	BORDEN DAIRY COMPANY	000154	RECONCILED:01/07/2019		52.03
049046	W	01/04/2019	ALRO STEEL CORPORATION	041193	RECONCILED:01/07/2019		1,793.26
049047	W	01/04/2019	NCS PEARSON, INC	012139	RECONCILED:01/07/2019		695.00
049048	W	01/10/2019	STATE TEACHERS RETIREMNT	000480	RECONCILED:01/16/2019		26,000.04
049049	W	01/10/2019	SCHOOL EMPLOYEES RETIRE- MENT SYSTEM	007727	RECONCILED:01/15/2019		8,820.74
049050	W	01/11/2019	GAZETTE NEWSPAPERS	011455	RECONCILED:01/14/2019		25.00
049051	W	01/11/2019	SCREENVISION DIRECT	040250	RECONCILED:01/24/2019		432.00
049052	W	01/11/2019	IRRIGATION SUPPLY	008163	RECONCILED:01/22/2019		54.48
049053	W	01/11/2019	WESTERN RESERVE OFFICE SUPPLY	001065	RECONCILED:01/15/2019		460.44
049054	W	01/11/2019	NEOFUNDS	001945	RECONCILED:01/23/2019		202.96
049055	W	01/11/2019	R. E. MICHEL COMPANY INC	012295	RECONCILED:01/14/2019		383.75
049056	W	01/11/2019	SUNRISE SPRINGS WATER CO.	001256	RECONCILED:01/14/2019		109.75
049057	W	01/11/2019	RELEVANT SPEAKERS NETWORK ATTN: ACCOUNTS PAYABLE	041669	RECONCILED:01/22/2019		850.00
049058	W	01/11/2019	LAMAR COMPANIES	041634	RECONCILED:01/14/2019		2,500.00
049059	W	01/11/2019	PRECIOUS CARGO	013744	RECONCILED:01/16/2019		415.00
049060	W	01/11/2019	TRANSPORTATION INC	011092	RECONCILED:01/17/2019		1,225.00
049061	W	01/11/2019	NEOLA, INC.	002745	RECONCILED:01/15/2019		1,185.00
049062	W	01/11/2019	OHIO FCCLA	040070	RECONCILED:01/15/2019		133.86
049063	W	01/11/2019	EDGE DOCUMENT SOLUTIONS	000551	RECONCILED:01/15/2019		451.77
049064	W	01/11/2019	CRILE ROAD HARDWARE	040583	RECONCILED:01/16/2019		3,924.00
049065	W	01/11/2019	WELLS FARGO FINANCIAL LEASING	011058	RECONCILED:01/16/2019		102.35
049066	W	01/11/2019	IRON MOUNTAIN INC	000215	RECONCILED:01/22/2019		597.28
049067	W	01/11/2019	CITY OF P'VILLE UTIL. AT&T	000171	RECONCILED:01/16/2019		172.12
049068	W	01/11/2019	ELENCO ELECTRONICS, INC	041665	RECONCILED:01/16/2019		412.10
049069	W	01/11/2019	TOTAL QUALITY TESTING INC	040323	RECONCILED:01/15/2019		900.00
049070	W	01/11/2019	BURMAX COMPANY, INC.	000482	RECONCILED:01/15/2019		472.15
049071	W	01/11/2019	DE LAGE LANDEN FINANCIAL FINANCIAL SERVICES, INC	041637	RECONCILED:01/22/2019		677.11
049072	W	01/11/2019	AT&T	000171	RECONCILED:01/16/2019		499.08
049073	W	01/11/2019	MADISON LOCAL SCHOOLS	010906	RECONCILED:01/15/2019		7,916.67
049074	W	01/11/2019	ZEPPE'S PIZZERIA	007406	RECONCILED:01/17/2019		67.93
049075	W	01/11/2019	MENTOR LUMBER & SUPPLY CO	000834	RECONCILED:01/14/2019		682.66
049076	W	01/11/2019	Rafe Edington	041673	RECONCILED:01/16/2019		1,500.00
049077	W	01/11/2019	MCGOWN & MARKLING CO., L.P.A	012253	RECONCILED:01/16/2019		39,672.03
049078	W	01/11/2019	LEPPO INC	013235	RECONCILED:01/15/2019		115.45
049079	W	01/11/2019	OHIO ACTE	000682	RECONCILED:01/18/2019		4,500.00
049080	W	01/11/2019	84 LUMBER	000989	RECONCILED:01/16/2019		87.64
049081	W	01/11/2019	ANDY'S AUTO PARTS LLC	041410	RECONCILED:01/15/2019		277.90
049082	W	01/11/2019	ANDREW FADE	041602	RECONCILED:01/14/2019		6,264.02
049083	W	01/11/2019	COUNTRYSIDE TRUCK SERVICE INC.	012418	RECONCILED:01/15/2019		4,754.00
049084	W	01/11/2019	BELL BINDERS LLC	041656	RECONCILED:01/15/2019		392.31
049085	W	01/11/2019	SHETLER OFFICE SOLUTIONS	013403	RECONCILED:01/23/2019		1,200.00
049086	W	01/11/2019	EDUCATIONAL FUNDING GROUP CDW GOVERNMENT	011547	RECONCILED:01/14/2019		1,225.00

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049087	W	01/11/2019	ADVANCED GAS & WELDING SOLUTIONS LLC	013407	RECONCILED:01/14/2019		655.10
049088	W	01/11/2019	AMY RYAN	041013	RECONCILED:01/14/2019		99.60
049089	W	01/11/2019	MICHELLE RODEWALD	011544	RECONCILED:01/14/2019		64.96
049090	W	01/11/2019	CAXLEY VOLPIN	041417	RECONCILED:01/14/2019		30.90
049091	W	01/11/2019	BARB GORDON	012964	RECONCILED:01/14/2019		133.97
049092	W	01/11/2019	DAWN BUBONIC	012967	RECONCILED:01/14/2019		18.97
049093	W	01/11/2019	LOUISE VADASZ	041388	RECONCILED:01/14/2019		100.93
049094	W	01/11/2019	DAVID COWEN	041608	RECONCILED:01/14/2019		89.62
049095	W	01/16/2019	JEAN BRUSH	004059	RECONCILED:01/18/2019		145.52
049096	W	01/16/2019	GEOFFREY KENT	040796	RECONCILED:01/18/2019		94.01
049097	W	01/16/2019	BRIAN KOLKOWSKI	013357	RECONCILED:01/31/2019		123.28
049098	W	01/16/2019	SUSAN CULOITTA	041090	RECONCILED:01/29/2019		155.65
049099	W	01/16/2019	ERIK WALTER	040650	RECONCILED:01/23/2019		52.32
049100	W	01/16/2019	ROGER MILLER	012737	RECONCILED:01/24/2019		200.51
049101	W	01/16/2019	PAUL STEFANKO	013680	RECONCILED:01/24/2019		45.78
049102	W	01/16/2019	KEN KLIMA	008806	RECONCILED:01/25/2019		367.88
049103	W	01/16/2019	MARY JAVINS	012736	RECONCILED:01/17/2019		138.87
049104	W	01/16/2019	MARY WHEELER	040895	RECONCILED:01/22/2019		418.02
049105	W	01/16/2019	TERRY SEDIVY	041414	RECONCILED:01/25/2019		151.73
049106	B	01/16/2019	JOSHUA ARNDT	041670	RECONCILED:01/25/2019		25.00
049107	B	01/16/2019	FCC AIRFOILS	041672	RECONCILED:01/22/2019		2,625.00
049108	B	01/16/2019	HARTSGROVE TOWNSHIP	041676	RECONCILED:01/22/2019		1,915.00
049109	W	01/17/2019	HUNTINGTON NATIONAL BANK	010092	RECONCILED:01/23/2019		411.76
049110	W	01/17/2019	CHARDON OIL CO.	008287	RECONCILED:01/22/2019		670.46
049111	W	01/17/2019	HUNTINGTON NATIONAL BANK	010092	RECONCILED:01/22/2019		1,568.01
049112	W	01/17/2019	OHIO DEPT OF JOB & FAMILY SERVICES	001877	RECONCILED:01/24/2019		338.04
049113	W	01/17/2019	HUNTINGTON NATIONAL BANK	010092	RECONCILED:01/22/2019		267.47
049114	W	01/17/2019	E GROUP	040037	RECONCILED:01/25/2019		80.00
049115	W	01/17/2019	HUNTINGTON NATIONAL BANK	010092	RECONCILED:01/22/2019		2,069.69
049116	W	01/17/2019	TIME WARNER CABLE - NORTHEAST	013042	RECONCILED:01/23/2019		399.00
049117	W	01/17/2019	HUNTINGTON NATIONAL BANK	010092	RECONCILED:01/22/2019		829.12
049118	W	01/17/2019	SHELL	041338	RECONCILED:01/22/2019		170.07
049119	W	01/17/2019	HUNTINGTON NATIONAL BANK	010092	RECONCILED:01/22/2019		873.99
049120	W	01/17/2019	AUBURN CAREER CENTER	000499	RECONCILED:01/18/2019		320.00
049121	W	01/17/2019	CONSOLIDATED ELECTRIC DIST INC	008080	RECONCILED:01/23/2019		214.00
049122	W	01/17/2019	SAM LANDSCAPING INC	013502	RECONCILED:01/23/2019		3,456.00
049123	W	01/17/2019	GEAUGA MECHANICAL COMPANY, INC	011872	RECONCILED:01/23/2019		840.44
049124	W	01/17/2019	GARDINER	040409	RECONCILED:01/22/2019		377.86
049125	W	01/17/2019	WASTE MANAGEMENT OF OHIO	000734	RECONCILED:01/23/2019		926.11
049126	W	01/17/2019	REFRIGERATION SALES CORP.	000056	RECONCILED:01/23/2019		251.62
049127	W	01/17/2019	GCA SERVICES GROUP	041167	RECONCILED:01/22/2019		16,396.79
049128	W	01/17/2019	THYSSENKRUPP ELEVATOR CORP.	011792	RECONCILED:01/22/2019		1,475.57
049129	W	01/17/2019	GENERAL PEST CONTROL CO.	011210	RECONCILED:01/28/2019		106.50
049130	W	01/17/2019	UNITED PARCEL SERVICE	002108	RECONCILED:01/22/2019		10.05
049131	W	01/17/2019	MAJOR WASTE DISPOSAL SERVICES, INC	000570	RECONCILED:01/24/2019		75.00
049132	W	01/17/2019	GRAINGER	000466	RECONCILED:01/22/2019		270.35

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049133	W	01/17/2019	SIEVERS SECURITY SYSTEMS INC	001931	RECONCILED: 01/23/2019		1,157.70
049134	W	01/17/2019	NAEMT	000395	RECONCILED: 01/24/2019		225.00
049135	W	01/17/2019	OPFMA	040651	RECONCILED: 01/24/2019		220.00
049136	W	01/17/2019	LAKE COUNTY SHERIFF'S OFFICE	011385	RECONCILED: 01/18/2019		10.00
049137	W	01/17/2019	FA SOLUTIONS LLC	041342	RECONCILED: 01/24/2019		1,788.00
049138	W	01/17/2019	GENE PTACHEK & SON	000640	RECONCILED: 01/22/2019		907.00
049139	W	01/17/2019	FIRE EQUIPMENT, INC.				
049140	W	01/25/2019	A.J. GOULDER ELECTRIC COMPANY	008219	RECONCILED: 01/29/2019		7,534.50
049141	W	01/25/2019	SCHOOL EMPLOYEES RETIRE- MENT SYSTEM	007727	RECONCILED: 01/28/2019		8,630.80
049142	W	01/29/2019	STATE TEACHERS RETIREMENT	000480			24,930.74
049143	W	01/29/2019	FIRST COMMUNICATIONS LLC	010610			85.12
049144	W	01/29/2019	OHIO SCHOOLS COUNCIL	000812			4,424.00
049145	W	01/29/2019	NATURAL GAS				
049146	W	01/29/2019	TYCO INTEGRATED SECURITY LLC	040669			1,591.14
049147	W	01/29/2019	TREASURER, STATE OF OH	008101			153.25
049148	W	01/29/2019	DIVISION OF INDUSTRIAL COMP.				
049149	W	01/29/2019	CHARLES den HEIJER CPA, INC.				
049150	W	01/29/2019	JANET GUERRA	040244			700.00
049151	W	01/29/2019	OHIO ACTE	041675			65.00
049152	W	01/29/2019	GLOBAL EQUIPMENT COMPANY INC	000682			450.00
049153	W	01/29/2019	OHIO DECA	002128			596.70
049154	W	01/29/2019	MATTHEW BENDER & CO., INC.	000815			49.00
049155	W	01/29/2019	OHIO FFA ASSOCIATION	000065			825.46
049156	W	01/29/2019	A.M. LEONARD, INC.	003746			391.00
049157	W	01/29/2019	ELBER SUPPLY	001406	RECONCILED: 01/31/2019	1	264.84
049158	W	01/29/2019	STATE CLEANING SOLUTIONS	041457			285.42
049159	W	01/29/2019	4IMPRINT, INC.	012272			166.34
049160	W	01/29/2019	LAMAR COMPANIES	010665			1,000.78
049161	W	01/29/2019	BUCKEYE EDUCATIONAL SYSTEMS INC	041634			3,987.50
049162	W	01/29/2019	AGM ENERGY SERVICES LLC	000746			1,040.00
049163	W	01/29/2019	SKILLS USA OHIO				
049164	W	01/29/2019	LBL PRINTING	041355			5,500.00
049165	W	01/29/2019	PEOPLE & WAGGONER, LTD.	000675			500.00
049166	W	01/29/2019	EDUCATORS RISING OHIO	013500			755.47
049167	W	01/29/2019	PAUL KAUFFMAN, TREASURER	012424			213.50
049168	W	01/29/2019	WELLS FARGO VENDOR FIN SERV	041419			1,180.00
049169	W	01/29/2019	MARKS ELECTRIC CO.	041459			1,681.00
049170	W	01/29/2019	LAKE COUNTY SHERIFF'S OFFICE	001230	RECONCILED: 01/30/2019		26.23
049171	W	01/29/2019	JOHNSTONE SUPPLY	011385			10.00
049172	W	01/29/2019	LAKE COUNTY EDUCATIONAL SERVICE CENTER	013078			299.91
049173	W	01/29/2019	GCA SERVICES GROUP	000134			1,986.66
049174	W	01/29/2019	KEYSTONE	041167	RECONCILED: 01/31/2019		16,396.79
049175	W	01/29/2019	ANDY'S AUTO PARTS LLC	011900			444.00
049176	W	01/29/2019	ANDREW FADE	041410			54.54
049177	W	01/29/2019	APOLLO SUPPLY COMPANY	011556	RECONCILED: 01/31/2019		5,230.58
049178	W	01/29/2019	ZEPPE'S PIZZERIA	007406	RECONCILED: 01/31/2019		69.93
049179	W	01/29/2019	LINCOLN ELECTRIC CO.	000984	RECONCILED: 01/31/2019		721.57
049180	W	01/29/2019	AUTOMOTIVE SUPPLY, INC.	000631			1,536.59
049181	W	01/29/2019	LAKE CITY DEPT OF JOB & FAMILY	013530			314.14



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049177	W	01/29/2019	O'REILLY AUTOMOTIVE, INC	040813			671.33
049178	W	01/29/2019	DE LAGE LANDEN FINANCIAL FINANCIAL SERVICES, INC	041637			678.06
049179	W	01/29/2019	SUNRISE SPRINGS WATER CO.	001256			102.50
049180	W	01/29/2019	NCCER	011080			8,100.00
049181	W	01/29/2019	PERRY LOCALSCHOOLS	000219			3,936.37
049182	W	01/29/2019	OHIO SCHOOL BOARD ASSOCIATION	000786			2,910.00
049183	W	01/29/2019	OSBA LEGAL ASSISTANCE FUND	007645			250.00
049184	W	01/29/2019	SOCIETY FOR HUMAN RESOURCE MANAGEMENT	010067			209.00
049185	W	01/29/2019	OAPF	011256			210.00
049186	W	01/29/2019	ILLUMINATING COMPANY	000925	RECONCILED:01/31/2019		1,311.27
049187	W	01/29/2019	CAREERSAFE	012972			250.00
049188	W	01/29/2019	SYSCO FOOD SERVICES OF CLEVELAND	008412	RECONCILED:01/31/2019		1,224.94
049189	W	01/29/2019	PILLAR EXCAVATING & DEMOLITION	040075	RECONCILED:01/31/2019		2,400.00
049190	W	01/29/2019	THE AMERICAN BOTTLING COMPANY	041426			231.75
049191	W	01/29/2019	JOSHEN PAPER & PACKAGING	007024			254.50
049192	W	01/29/2019	GORDON FOOD SERVICE	008479			3,245.11
049193	W	01/29/2019	ALFRED NICKLES BAKERY INC	001071	RECONCILED:01/31/2019		50.50
049194	W	01/29/2019	AUBURN CAREER CENTER	000499	RECONCILED:01/30/2019		115.76
049195	W	01/29/2019	BORDEN DAIRY COMPANY	000154	RECONCILED:01/30/2019		281.61
049196	W	01/29/2019	ADVANCED GAS & WELDING SOLUTIONS LLC	013407	RECONCILED:01/30/2019		1,848.08
049197	W	01/29/2019	SHELBY KAMINSKI A	041393	RECONCILED:01/30/2019		85.18
049198	W	01/29/2019	ALLISON ESACK	041446	RECONCILED:01/30/2019		131.89
049199	W	01/29/2019	CHRISTOPHER MITCHELL	041578	RECONCILED:01/30/2019		161.24
049200	W	01/29/2019	DEE STARK-KURTZ A	008279	RECONCILED:01/30/2019		90.57
049201	W	01/29/2019	KEITH CONN	041616	RECONCILED:01/30/2019		216.59
049202	W	01/29/2019	SCOTT SITZ	041607	RECONCILED:01/30/2019		525.48
049203	W	01/29/2019	DAVID COWEN	041608	RECONCILED:01/30/2019		205.56
049204	W	01/29/2019	GERALYN COSTELLO SERS	041526	RECONCILED:01/30/2019		60.06
990880	M	01/04/2019	MEMO ONLY	900926			1,102.78
990881	M	01/04/2019	Aig Valic/Memo/Severance	999996			24,519.61
990882	C	01/10/2019	Payroll	999999			221,430.68
990883	M	01/10/2019	BANK ONE/MEMO/MEDICARE	900663	RECONCILED:01/31/2019		3,361.82
990884	M	01/10/2019	BANK ONE/MEMO/FICA	900693			15.50
990885	M	01/10/2019	Workers Comp	900950			996.48
990886	M	01/10/2019	LAKE COUNTY SCHOOLS COUNCIL SERS	999998			99,466.71
990887	M	01/18/2019	MEMO ONLY	900926	VOID: 01/18/2019		13,681.52
990889	M	01/18/2019	MEMO ONLY	900926			1,105.68
990890	T	01/16/2019	AUBURN CAREER CENTER	000499	RECONCILED:01/31/2019		18,300.00
990891	C	01/25/2019	Payroll	999999	RECONCILED:01/31/2019		213,037.32
990892	M	01/25/2019	BANK ONE/MEMO/MEDICARE	900663			3,239.02
990893	M	01/25/2019	BANK ONE/MEMO/FICA	900693			23.25
990894	M	01/25/2019	Workers Comp	900950			958.71
990895	T	01/31/2019	AUBURN CAREER CENTER	000499	RECONCILED:01/31/2019		2,700.74

Date: 02/04/2019  
 Time: 9:15 am

AUBURN VOCATIONAL SCHOOL DISTR  
 SORT BY CHECK NUMBER  
 CHECK DATES BETWEEN 01/01/2019 AND 01/31/2019  
 ALL CHECKS SELECTED

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
990896	M	01/31/2019	MEDICAL MUTUAL OF OHIO	999994			
			MEMO ONLY				
V	VOIDED CHECKS						13,681.52
R	RECONCILED CHECKS						735,686.64
W	WARRANT CHECKS						
M	MEMO CHECKS						354,637.33
B	REFUND CHECKS						153,359.34
I	INVESTMENT CHECKS						4,565.00
T	TRANSFER CHECKS						0.00
D	DISTRIBUTION CHECKS						21,000.74
C	PAYROLL CHECKS						0.00
	MISSING CHECKS						434,468.00
**	TOTAL CHECKS (LESS VOIDED)						954,348.89
***	TOTAL CHECKS WRITTEN						968,030.41

**Auburn Career Center**  
**Bank Reconciliation**  
January 31, 2019

**E**

Dollar Bank - Main Depository	\$ 5,249,699.68
O/S checks - a/p	\$ (81,763.14)
O/S checks - p/r	\$ (19,559.95)
Payroll Accum (O/S)-Checks NI	\$ (299.86)
Petty Cash	\$ 400.00
Change Funds	\$ 137.00
Net Operating Check + Cash	<u>5,148,613.73</u>
Health Care Deductible Pool - Dollar	\$ 18,700.86
Flexible Spending Account - Dollar	\$ 20,233.27
Star Ohio	\$ 104,524.48
Fifth - Third Construction Investment - Interest Only	\$ 1,864.67
<b>Net Available Cash</b>	<b>\$ 5,293,937.01</b>
<b>Investments:</b>	
UBS Financial	\$ 2,359,185.00
<b>Total Investments</b>	<b>\$ 2,359,185.00</b>
<b>Balance per bank</b>	<b>\$ 7,653,122.01</b>
<b>Balance per books</b>	<b>\$ 7,652,563.79</b>
<b>+/- FSA Monthly Deduction Adjustment</b>	<b>\$ 558.22</b>
	<b>\$ 0.00</b>

Investments Report	F
Institution	Amount
UBS Financial	\$ 2,359,185.00
	<u>\$2,359,185.00</u>





**Auburn  
Career Center**



*Attachment Item #9*

*Approve Resolution  
Accepting Rates and  
Amounts for FY 2019-2020*

---

*March 5, 2019*

**'RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND  
CERTIFYING THEM TO THE COUNTY AUDITOR**

(CITY, VILLAGE OR LOCAL BOARD OF EDUCATION)

Revised Code, Secs. 5705.34, -35.

The Board of Education of the Auburn Joint Vocational School District, Lake County, Ohio, met in

Regular session on the 5th day of March, 2019  
(Regular or Special)

at the office of Auburn Vocational School District Board of Education with the following members

present:

Mrs. Jean Brush  
Dr. Susan Culotta  
Mr. Kenneth Cahill  
Mrs. Mary Javins

Mr. Geoffrey Kent  
Mr. Ken Klima  
Mr. Roger Miller  
Mr. Terry Sedivy

Mr. Paul Stefanko  
Mr. Erik Walter  
Mrs. Mary Wheeler

M \_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2019

and

WHEREAS, The Budget Commission of Lake County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Auburn Joint Vocational School District, Lake County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A										
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES @ 96% (including Geauga & Trumbull Co)										
FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation				Amount Approved By Budget Commission Inside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to Be Levied	
	Column II				Column IV				Outside 10 Mill Limit	Inside 10 Mill Limit
	Column II				Column IV				V	VI
General Fund	6	885	438	00					1.50	
Bond Retirement Fund										
Emergency Levy										
Library Fund										
Permanent Improvement										
Fund										
Fund										
TOTAL	6	885	438	00					1.50	



**SCHEDULE B  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy <small>(Carry to Schedule A, Column II)</small>			
General Fund: Levy authorized by voters in 1968 not to exceed <u>cont.</u> years	1.50	6	885	438	00
General Fund: Levy authorized by voters on not to exceed ____ years					
General Fund: Levy authorized by voters on not to exceed ____ years					
General Fund: Levy authorized by voters on not to exceed ____ years					
General Fund: Levy authorized by voters on not to exceed ____ years					
Emergency Levy Fund: Levy authorized by voters on not to exceed ____ years					
Emergency Levy Fund: Levy authorized by voters on not to exceed ____ years					
Emergency Levy Fund: Levy authorized by voters on not to exceed ____ years					
Emergency Levy Fund: Levy authorized by voters on not to exceed ____ years					
Emergency Levy Fund: Levy authorized by voters on not to exceed ____ years					
Library Fund: Levy authorized by voters on not to exceed ____ years					
Permanent Improvement Fund: Levy authorized by voters on not to exceed ____ years					
Permanent Improvement Fund: Levy authorized by voters on not to exceed ____ years					

**SCHEDULE B (CONTINUED)  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy <small>(Carry to Schedule A, Column II)</small>			
_____ Fund: Levy authorized by voters on not to exceed ____ years					
_____ Fund: Levy authorized by voters on not to exceed ____ years					
_____ Fund: Levy authorized by voters on not to exceed ____ years					
_____ Fund: Levy authorized by voters on not to exceed ____ years.					



and be it further **RESOLVED**, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

M \_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

<u>Mrs. Jean Brush</u>	<u>Aye</u>	<u>Mr. Geoffrey Kent</u>	<u>Aye</u>	<u>Mr. Paul Stefanko</u>	<u>Aye</u>
<u>Dr. Susan Culotta</u>	<u>Aye</u>	<u>Mr. Ken Klima</u>	<u>Aye</u>	<u>Mr. Erik Walter</u>	<u>Aye</u>
<u>Mr. Kenneth Cahill</u>	<u>Aye</u>	<u>Mr. Roger Miller</u>	<u>Aye</u>	<u>Mrs. Mary Wheeler</u>	<u>Aye</u>
<u>Mrs. Mary Javins</u>	<u>Aye</u>	<u>Mr. Terry Sedivy</u>	<u>Aye</u>		

Adopted the 5th day of March, 2019

---

Clerk of the Board of Education of the  
Auburn Joint Vocational School District,  
Lake County, Ohio

**CERTIFICATE OF COPY  
ORIGINAL ON FILE**

The State of Ohio, LAKE County, ss.

I, Sherry L. Williamson, Clerk of the Board of Education of the Auburn Joint Vocational School District, in said County, and in whose custody the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original minutes now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

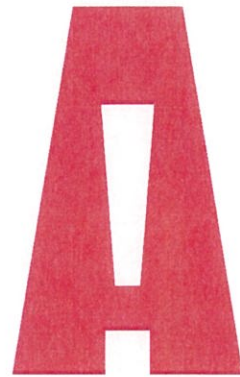
WITNESS my signature, this 5th day of March, 2019.

---

Clerk of the Board of Education of the  
Auburn Joint Vocational School District,  
Lake County, Ohio.

<sup>1</sup>A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Department of Taxation of Ohio.

**Auburn  
Career Center**



*Attachment Item #12A*

*Consent Agenda:  
Business Partnership  
Affiliation Agreements*



**Affiliation Agreement  
Between  
Auburn Career Center  
And  
Madison Local Schools**

1956 Red Bird Road  
Madison, OH 44057

***Auburn's Business Partnership Program***

This agreement is entered into on this January, 2019 by and between Auburn Career Center and Madison Local Schools

WHEREAS, Auburn Career Center is currently conducting educational programs in Career and Technical Education and desires to obtain workforce training and workforce education for the students enrolled in its education programs in conjunction with Madison Local Schools

WHEREAS, Madison Local Schools has the facilities and is willing to provide workforce experience at its facilities to students enrolled in the said educational programs of Auburn Career Center.

NOW THEREFORE, in consideration of the mutual agreement set forth herein, between Madison Local Schools and Auburn Career Center the following aspects of affiliation are described:

**1. General Information**

- a. The length of the student assignment for the Business Partnership Program experience will be by mutual decision.
- b. If a student is unable to meet the requirements of the described workforce experiences, a conference between the Career Teacher of the respective program and Business Partnership Program Liaison at Auburn Career Center and the supervisor or designee shall be held to determine the appropriate course of action.

Auburn will, however, have final responsibility for determining the academic status of students. Madison Local Schools may refuse to permit a student to return if student's actions pose a risk to anyone.



- c. The students are to be responsible for transportation and transportation costs while affiliating Madison Local Schools.
- d. The students, while at Madison Local Schools are to wear appropriate attire mutually agreed upon between Madison Local Schools and Auburn.
- e. It is agreed by both parties that there shall be no discrimination on the basis of race, religion, creed, sex, national origin and will provide reasonable accommodations for individuals with disabilities.
- f. The students will conform to the Policies & Procedures of Madison Local Schools and follow all directives of staff. Students will be informed by Auburn of general regulations and minimum safety standards including fire safety procedures, hazardous material, and sanitation and safety management.
- g. Any stipend or any other compensation paid to the students for their work as part of the Business Partnership Program will be integrated into the Business Partnership expectations for the intern by Madison Local Schools. Otherwise, all work and work products will be considered to be on a volunteer basis unless other arrangements have been made.
- h. The students who are not being paid or compensated are not considered employees of Madison Local Schools, therefore the students will not be covered by social security, unemployment compensation, worker's compensation, and institutions, liability coverage or any other employment related benefit. Unless, the agreement between Madison Local Schools and the student arranged a wage.
- i. Auburn may refer to the affiliation with Madison Local Schools in its catalog and in other public information materials regarding its programs. Madison Local Schools may refer to the affiliation with Auburn in its brochures and other public information materials having to do with education programs. Each party reserves the right to a final review and approval of its parties reference in any and all public information materials.
- j. Confidentially will be observed by students and Auburn instructors, staff and/or supervisors.
- k. Madison Local Schools will administer emergency medical treatment (if applicable) to the student and call 911, if necessary for injury or illness suffered during the Business Partnership experience. The cost of such treatment will be the responsibility of the individual student or their family.

2. **Responsibilities of Auburn Career Center**

- A.) Auburn will provide a Business Partnership Program Liaison or Career Teacher to coordinate with Madison Local Schools and communicate on a weekly basis.
- B.) Auburn shall require all students participating in the Business Partnership Program to have on record with Auburn any current health records needed for in accordance with workplace regulations.
- C.) Auburn may withdraw any student from Madison Local Schools if proper supervision or education is not provided.

3. **Responsibilities of Madison Local Schools**

- a. Madison Local Schools shall provide physical facilities and environment needed for the Business Partnership experience of the students assigned to its facility, within the limits and abilities of Madison Local Schools. Privileges will include parking.
- b. Madison Local Schools shall provide an orientation for the intern at the beginning of the Business Partnership Program assignments.
- c. Madison Local Schools may request Auburn to withdraw its intern from the Business Partnership experience if the work performance or behavior is unsatisfactory or disruptive, or whose health status is a detriment to the student's successful completion of the Business Partnership experience assignment.

4. **Terms of Agreement**

- a. The agreement is not assignable, but is binding on the corporate successor of the parties.
- b. This agreement is not a third-party beneficiary affiliation agreement and confers no rights upon any students or employees of the parties.
- c. The agreement may be terminated by either party on written notice of said intent, delivered by certified mail upon the other party at least thirty (30) days prior to said cancellation date.
- d. It is understood and agreed that the parties to this agreement may revise or modify this agreement by written amendment when both parties agree to such amendments.
- e. This agreement shall be binding when executed by both parties.
- f. This agreement supersedes all prior written and oral agreements between the parties.

- g. This agreement will be governed by the laws of the State of Ohio.
- h. This agreement is for a term of the remainder of the 2018-2019 school year unless terminated by either party.
- i. The delay or failure of performance by either party shall not constitute default under the terms of this agreement, nor shall it give rise to any claims against either party for damages. The sole remedy for breach of this agreement shall be immediate termination.

**IN WITNESS WHEREOF**, the parties execute this Agreement by person who warrants that they have the authority to execute this agreement.

<p><u>Angela M Smith</u> Employer Signature</p>	<p><u>2/25/19</u> Date</p>
<p><u>Angela M Smith on Behalf of Madison</u> Employer Printed Name</p>	<p><u>2/25/19</u> Date <u>local schools</u></p>
<p>_____ Auburn Signature</p>	<p>_____ Date</p>
<p>_____ Auburn Printed Name</p>	<p>_____ Date</p>



**Affiliation Agreement  
Between  
Auburn Career Center  
And  
Legacy Equestrian Center**  
7909 Sherman Road, Chesterland, OH 44026  
440-479-4151

***Auburn's Business Partnership Program***

This agreement is entered into on this January, 2019 by and between Auburn Career Center and Legacy Equestrian Center

WHEREAS, Auburn Career Center is currently conducting educational programs in Career and Technical Education and desires to obtain workforce training and workforce education for the students enrolled in its education programs in conjunction with Legacy Equestrian Center

WHEREAS, Legacy Equestrian Center has the facilities and is willing to provide workforce experience at its facilities to students enrolled in the said educational programs of Auburn Career Center.

NOW THEREFORE, in consideration of the mutual agreement set forth herein, between Legacy Equestrian Center and Auburn Career Center the following aspects of affiliation are described:

1. **General Information**

- a. The length of the student assignment for the Business Partnership Program **experience** will be by mutual decision.
- b. If a student is unable to meet the requirements of the described workforce experiences, a conference between the Career Teacher of the respective program and Business Partnership Program Liaison at Auburn Career Center and the supervisor or designee shall be held to determine the appropriate course of action.



Auburn will, however, have final responsibility for determining the academic status of students. Legacy Equestrian Center may refuse to permit a student to return if student's actions pose a risk to anyone.

- c. The students are to be responsible for transportation and transportation costs while affiliating Legacy Equestrian Center.
- d. The students, while at Legacy Equestrian Center are to wear appropriate attire mutually agreed upon between Legacy Equestrian Center and Auburn.
- e. It is agreed by both parties that there shall be no discrimination on the basis of race, religion, creed, sex, national origin and will provide reasonable accommodations for individuals with disabilities.
- f. The students will conform to the Policies & Procedures of Legacy Equestrian Center and follow all directives of staff. Students will be informed by Auburn of general regulations and minimum safety standards including fire safety procedures, hazardous material, and sanitation and safety management.
- g. Any stipend or any other compensation paid to the students for their work as part of the Business Partnership Program will be integrated into the Business Partnership expectations for the intern by Legacy Equestrian Center. Otherwise, all work and work products will be considered to be on a volunteer basis unless other arrangements have been made.
- h. The students who are not being paid or compensated are not considered employees of Legacy Equestrian Center, therefore the students will not be covered by social security, unemployment compensation, worker's compensation, and institutions, liability coverage or any other employment related benefit. Unless, the agreement between Legacy Equestrian Center and the student arranged a wage.
- i. Auburn may refer to the affiliation with Legacy Equestrian Center in its catalog and in other public information materials regarding its programs. Legacy Equestrian Center may refer to the affiliation with Auburn in its brochures and other public information materials having to do with education programs. Each party reserves the right to a final review and approval of its parties reference in any and all public information materials.
- j. Confidentially will be observed by students and Auburn instructors, staff and/or supervisors.
- k. Legacy Equestrian Center will administer emergency medical treatment (if applicable) to the student and call 911, if necessary for injury or illness suffered during the Business Partnership experience. The cost of such treatment will be the responsibility of the individual student or their family.

2. **Responsibilities of Auburn Career Center**

- A.) Auburn will provide a Business Partnership Program Liaison or Career Teacher to coordinate with Legacy Equestrian Center and communicate on a weekly basis.
- B.) Auburn shall require all students participating in the Business Partnership Program to have on record with Auburn any current health records needed for in accordance with workplace regulations.
- C.) Auburn may withdraw any student from Legacy Equestrian Center if proper supervision or education is not provided.

3. **Responsibilities of Legacy Equestrian Center**

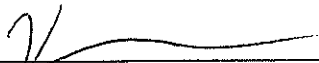
- a. Legacy Equestrian Center shall provide physical facilities and environment needed for the Business Partnership experience of the students assigned to its facility, within the limits and abilities of Legacy Equestrian Center. Privileges will include parking.
- b. Legacy Equestrian Center shall provide an orientation for the intern at the beginning of the Business Partnership Program assignments.
- c. Legacy Equestrian Center may request Auburn to withdraw its intern from the Business Partnership experience if the work performance or behavior is unsatisfactory or disruptive, or whose health status is a detriment to the student's successful completion of the Business Partnership experience assignment.

4. **Terms of Agreement**

- a. The agreement is not assignable, but is binding on the corporate successor of the parties.
- b. This agreement is not a third-party beneficiary affiliation agreement and confers no rights upon any students or employees of the parties.
- c. The agreement may be terminated by either party on written notice of said intent, delivered by certified mail upon the other party at least thirty (30) days prior to said cancellation date.
- d. It is understood and agreed that the parties to this agreement may revise or modify this agreement by written amendment when both parties agree to such amendments.
- e. This agreement shall be binding when executed by both parties.

- f. This agreement supersedes all prior written and oral agreements between the parties.
- g. This agreement will be governed by the laws of the State of Ohio.
- h. This agreement is for a term of the remainder of the 2018-2019 school year unless terminated by either party.
- i. The delay or failure of performance by either party shall not constitute default under the terms of this agreement, nor shall it give rise to any claims against either party for damages. The sole remedy for breach of this agreement shall be immediate termination.

**IN WITNESS WHEREOF**, the parties execute this Agreement by person who warrants that they have the authority to execute this agreement.

  
 \_\_\_\_\_  
 Employer Signature

1/26/19  
 \_\_\_\_\_  
 Date

Holly Roskos  
 \_\_\_\_\_  
 Employer Printed Name

1/26/19  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Union Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Union Printed Name

\_\_\_\_\_  
 Date



**Affiliation Agreement  
Between  
Auburn Career Center  
And  
Sunset Industries, Inc.**  
1272 E. 286<sup>th</sup> St. Cleveland, OH 44132  
216-731-8131

*Auburn's Business Partnership Program*

This agreement is entered into on this January, 2019 by and between Auburn Career Center and Sunset Industries, Inc.

WHEREAS, Auburn Career Center is currently conducting educational programs in Career and Technical Education and desires to obtain workforce training and workforce education for the students enrolled in it education programs in conjunction with Sunset Industries, Inc.

WHEREAS, Sunset Industries, Inc. has the facilities and is willing to provide workforce experience at its facilities to students enrolled in the said educational programs of Auburn Career Center.

NOW THEREFORE, in consideration of the mutual agreement set forth herein, between Sunset Industries, Inc. and Auburn Career Center the following aspects of affiliation are described:

**1. General Information**

- a. The length of the student assignment for the Business Partnership Program **experience** will be by mutual decision.
- b. If a student is unable to meet the requirements of the described workforce experiences, a conference between the Career Teacher of the respective program and Business Partnership Program Liaison at Auburn Career Center and the supervisor or designee shall be held to determine the appropriate course of action.

Auburn will, however, have final responsibility for determining the academic status of students. Sunset Industries, Inc. may refuse to permit a student to return if student's actions pose a risk to anyone.



- c. The students are to be responsible for transportation and transportation costs while affiliating Sunset Industries, Inc..
- d. The students, while at Sunset Industries, Inc. are to wear appropriate attire mutually agreed upon between Sunset Industries, Inc. and Auburn.
- e. It is agreed by both parties that there shall be no discrimination on the basis of race, religion, creed, sex, national origin and will provide reasonable accommodations for individuals with disabilities.
- f. The students will conform to the Policies & Procedures of Sunset Industries, Inc. and follow all directives of staff. Students will be informed by Auburn of general regulations and minimum safety standards including fire safety procedures, hazardous material, and sanitation and safety management.
- g. Any stipend or any other compensation paid to the students for their work as part of the Business Partnership Program will be integrated into the Business Partnership expectations for the intern by Sunset Industries, Inc.. Otherwise, all work and work products will be considered to be on a volunteer basis unless other arrangements have been made.
- h. The students who are not being paid or compensated are not considered employees of Sunset Industries, Inc., therefore the students will not be covered by social security, unemployment compensation, worker's compensation, and institutions, liability coverage or any other employment related benefit. Unless, the agreement between Sunset Industries, Inc. and the student arranged a wage.
- i. Auburn may refer to the affiliation with Sunset Industries, Inc. in its catalog and in other public information materials regarding its programs. Sunset Industries, Inc. may refer to the affiliation with Auburn in its brochures and other public information materials having to do with education programs. Each party reserves the right to a final review and approval of its parties reference in any and all public information materials.
- j. Confidentially will be observed by students and Auburn instructors, staff and/or supervisors.
- k. Sunset Industries, Inc. will administer emergency medical treatment (if applicable) to the student and call 911, if necessary for injury or illness suffered during the Business Partnership experience. The cost of such treatment will be the responsibility of the individual student or their family.

2. **Responsibilities of Auburn Career Center**

- A.) Auburn will provide a Business Partnership Program Liaison or Career Teacher to coordinate with Sunset Industries, Inc. and communicate on a weekly basis.
- B.) Auburn shall require all students participating in the Business Partnership Program to have on record with Auburn any current health records needed for in accordance with workplace regulations.
- C.) Auburn may withdraw any student from Sunset Industries, Inc. if proper supervision or education is not provided.

3. **Responsibilities of Sunset Industries, Inc.**

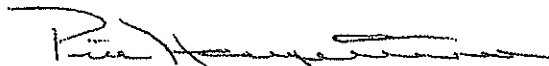
- a. Sunset Industries, Inc. shall provide physical facilities and environment needed for the Business Partnership experience of the students assigned to its facility, within the limits and abilities of Sunset Industries, Inc.. Privileges will include parking.
- b. Sunset Industries, Inc. shall provide an orientation for the intern at the beginning of the Business Partnership Program assignments.
- c. Sunset Industries, Inc. may request Auburn to withdraw its intern from the Business Partnership experience if the work performance or behavior is unsatisfactory or disruptive, or whose health status is a detriment to the student's successful completion of the Business Partnership experience assignment.

4. **Terms of Agreement**

- a. The agreement is not assignable, but is binding on the corporate successor of the parties.
- b. This agreement is not a third-party beneficiary affiliation agreement and confers no rights upon any students or employees of the parties.
- c. The agreement may be terminated by either party on written notice of said intent, delivered by certified mail upon the other party at least thirty (30) days prior to said cancellation date.
- d. It is understood and agreed that the parties to this agreement may revise or modify this agreement by written amendment when both parties agree to such amendments.
- e. This agreement shall be binding when executed by both parties.
- f. This agreement supersedes all prior written and oral agreements between the parties.

- g. This agreement will be governed by the laws of the State of Ohio.
- h. This agreement is for a term of the remainder of the 2018-2019 school year unless terminated by either party.
- i. The delay or failure of performance by either party shall not constitute default under the terms of this agreement, nor shall it give rise to any claims against either party for damages. The sole remedy for breach of this agreement shall be immediate termination.

**IN WITNESS WHEREOF**, the parties execute this Agreement by person who warrants that they have the authority to execute this agreement.

  
\_\_\_\_\_  
Employer Signature

2/13/2019  
\_\_\_\_\_  
Date

PETER HAUPTMAN  
\_\_\_\_\_  
Employer Printed Name

2/13/2019  
\_\_\_\_\_  
Date

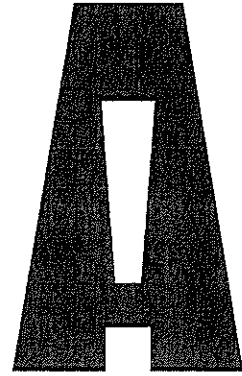
\_\_\_\_\_  
Auburn Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Auburn Printed Name

\_\_\_\_\_  
Date

**Auburn  
Career Center**



*Attachment Item #12B*

*Consent Agenda:*

*Mall at Great Lakes, LLC*



## AMENDMENT TO TRADE-OUT AGREEMENT

THIS AMENDMENT TO TRADE-OUT AGREEMENT (this "Amendment"), made effective February \_\_\_\_\_, 2019 (the "Effective Date"), is entered into by and between Mall at Great Lakes, LLC, a Delaware limited liability company ("Owner"), with offices at 180 E. Broad Street, Floor 21, Columbus, Ohio 43215, and Auburn County Joint Vocational School, d/b/a Auburn Career Center, with offices at 8140 Auburn Road, Painesville, OH 4407, ("Sponsor"). Owner and Sponsor may each be referred to herein as a "Party" and collectively as the "Parties."

### BACKGROUND

A. Owner and Sponsor entered into a Trade-Out Agreement dated of December 12, 2018 (the "Agreement"), pursuant to which Sponsor agrees to provide services needed to construct the 2019 Easter Bunny Set at Great Lakes Mall (the "Shopping Center") in exchange for the Owner providing certain sponsorship benefits.

B. Owner and Sponsor desire, pursuant to this Amendment, to revise the Agreement to allow Sponsor early access to the Shopping Center to commence construction of the Easter Bunny Set.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Definitions. Each capitalized term not otherwise defined in this First Amendment shall have the meaning ascribed to such term by the Agreement
2. Amendment to Section 2. As of the Effective Date, the table in section 2.1 is hereby deleted in its entirety and replaced with the following:

License Term	Sponsorship Component
November 10, 2018 – November 9, 2019	Display Cart
March 8, 2019 – May 6, 2019	2019 Easter Bunny Set

3. Miscellaneous.
  - 3.1 Except as expressly modified herein, the Agreement is and shall remain in full force and effect.
  - 3.2 In the event of a conflict between the terms of this Amendment and the terms of the Agreement, the terms of the Amendment shall govern and control.
  - 3.3 Unless such terms are amended hereby, all capitalized terms not defined in this First Amendment shall have the meaning ascribed to those terms in the Agreement.
  - 3.4 This Amendment may be executed in several counterparts, each of which may be deemed an original, and all of such counterparts together shall constitute one and the same document.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first set forth above.

### OWNER:

MALL AT GREAT LAKES, LLC  
 a Delaware limited liability company  
 By: WASHINGTON PRIME GROUP, L.P.  
 an Indiana limited partnership, its sole member  
 By: WASHINGTON PRIME GROUP INC.  
 an Indiana corporation, its general partner

### SPONSOR:

Legal Name: Auburn County Joint Vocational School  
 DBA: Auburn Career Center

Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Auburn  
Career Center**



*Attachment Item #13*

*Approve 2019-2020 High  
School Calendar*



# Auburn Vocational School District 2019-2020 High School Calendar



August 19						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Student Days – 13/13 (mth/yr)  
Teacher Days – 15/15 (mth/yr)

September 19						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Student Days – 20/33 (mth/yr)  
Teacher Days – 20/35 (mth/yr)

October 19						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student Days – 22/55 (mth/yr)  
Teacher Days – 22/57 (mth/yr)

November 19						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Student Days – 18/73 (mth/yr)  
Teacher Days – 19/76 (mth/yr)

December 19						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student Days – 15/88 (mth/yr)  
Teacher Days – 15/91 (mth/yr)

January 20						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student Days – 19/107 (mth/yr)  
Teacher Days – 19/110 (mth/yr)

February 20						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Student Days – 19/126 (mth/yr)  
Teacher Days – 19/129 (mth/yr)

March 20						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student Days – 17/143 (mth/yr)  
Teacher Days – 17/146 (mth/yr)

April 20						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Student Days – 20/163 (mth/yr)  
Teacher Days – 20/166 (mth/yr)

May 20						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student Days – 19/182 (mth/yr)  
Teacher Days – 20/185 (mth/yr)

June 20						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 20						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



**August 2019**

12<sup>th</sup> - 13<sup>th</sup> ~ Teacher In-Service Days  
14<sup>th</sup> ~ Students First Day of School

**September 2019**

2<sup>nd</sup> ~ No School ~ Labor Day

**October 2019**

11<sup>th</sup> ~ No School ~ NEEEA Day

**November 2019**

27<sup>th</sup> ~ No School ~ Teacher Compensatory  
28<sup>th</sup> - 29<sup>th</sup> ~ No School ~ Thanksgiving Break

**December 2019**

2<sup>nd</sup> ~ Classes Resume  
23<sup>rd</sup> ~ No School ~ Winter Break Begins

**January 2020**

3<sup>rd</sup> ~ No School ~ Winter Break Ends  
6<sup>th</sup> ~ Classes Resume  
20<sup>th</sup> ~ No School ~ MLK Day

**February 2020**

17<sup>th</sup> ~ No School ~ President's Day

**March 2020**

23<sup>rd</sup> - 27<sup>th</sup> ~ No School ~ Spring Break

**April 2020**

10<sup>th</sup> & 13<sup>th</sup> ~ No School ~ Break

**May 2020**

25<sup>th</sup> ~ No School ~ Memorial Day  
28<sup>th</sup> ~ Junior's Last Day  
28<sup>th</sup> ~ Staff In-Service (½ Day)  
29<sup>th</sup> ~ No School ~ Compensatory Day

**Grading Periods**

**45 Days**

1 <sup>st</sup>	8/14/2019 - 10/16/2019
2 <sup>nd</sup>	10/17/2019 - 12/20/2019
3 <sup>rd</sup>	1/6/2020 - 3/13/2020
4 <sup>th</sup>	4/16/2020 - 5/28/2020



**Auburn  
Career Center**



*Attachment Item #14*

*Human Resources*





## Human Resources

March 5, 2019

### *Program Instructor's Extra Time*

Parent Information Night (March 7, 2019)

Instructor Name	Program	Time
Terry Colescott	Advanced Manufacturing	up to 4 hours
Dennis Harvey	Architecture Project Management	up to 4 hours
Darrin Spondike	Computer Networking Technology & Cyber Security	up to 4 hours
Keith Conn	Electrical Engineering Prep	up to 4 hours
Wayne Reed	Heating, Ventilation & Air Conditioning	up to 4 hours
Jason Gardner	Internet Programming & Development	up to 4 hours
Laura Ciszewski	Mobile Applications & Technology	up to 4 hours
David Richards	Plant, Turf and Landscape Management	up to 4 hours
Jane Metrisin	Teaching Professions Pathway	up to 4 hours
Ginny Gontero	Sports Medicine	up to 4 hours

### *Program Instructor's Extra Time*

Interview Students (March 7, 2019)

Instructor Name	Program	Time
Dan Crail	Counselor	up to 4 hours

### *Resignation*

2018-2019

Employee Name	Title	Effective Date
Tricia Hester	Aspire Instructor/Geauga One-Stop	March 13, 2019

### *Substitutes - Professional*

2018-2019

Name	Subject
Charesha Barrett	Reading

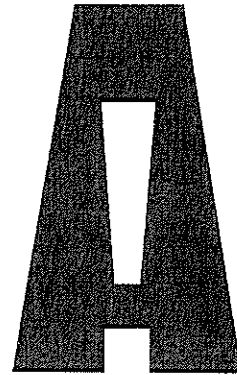
***Out-of-State Professional Development Travel***

<b>Employee Name</b>	<b>Title</b>	<b>Location</b>	<b>Purpose of Travel</b>	<b>Date(s) of Travel</b>
Angela Nelson	Business Management Instructor	Orlando, FL	DECA – National Competition	April 26-30, 2019

***Out-of-State Student Travel***

<b>Student Name</b>	<b>Program</b>	<b>Location</b>	<b>Purpose of Travel</b>	<b>Date(s) of Travel</b>
Nathen Schimmels	Business Management	Orlando, FL	DECA – National Competition	April 26-30, 2019

**Auburn  
Career Center**



*Attachment Item #15*

*Approve New Procedures to  
the Crisis Plan Handbook*

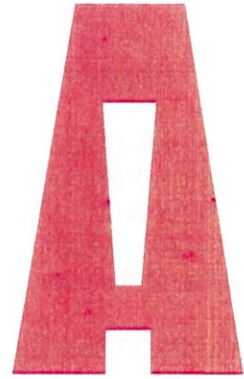
## Flashover Simulator Lab Fire Safety Plan

During the fire operational period of a controlled live burn training session conducted by the Auburn Public Safety Program, the policies in the Flashover Simulator Lab Standard Operating Procedures shall be followed rather than the School Crises Plan followed in the fire lab – provided the live burn remains under control and conforms to the expectations and purposes of the live burn training session.

Fire Incident Commander shall notify Head of Building Maintenance via phone or school radio prior to the beginning of the burn operation period of the controlled live burn training session, which shall trigger the Flashover Simulator Lab Standard Operating Procedures being followed over the School Crises Plan in the fire lab.

After notification by Fire Incident Commander to Head of Maintenance of the close of the burn operation period of a controlled live burn training session, the School Crises Plan shall go into normal expected procedures. If fire and/or smoke is witnessed the procedures outlined in the School Crises Plan shall be strictly followed.

**Auburn  
Career Center**



*Attachment Item #12C*

*Consent Agenda:  
School Resource Officer  
MOU*



**SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
LAKE COUNTY SHERIFF'S OFFICE  
AND THE  
AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION**

This *School Resource Officer Memorandum of Understanding* ("Memorandum") is entered into between the Auburn Vocational School District Board of Education ("Board") and Lake County Sheriff's Office ("Sheriff") (collectively, "Parties") pursuant to R.C. 3313.951 in order to clarify the purpose of the School Resource Officer Program ("SRO Program") and roles and expectations between the participating entities. The Parties agree to the following conditions.

**1. PURPOSE OF THE SRO PROGRAM**

The purpose of the SRO Program is to promote school safety by building a positive school climate in which students, teachers, and staff feel safe and students are supported to succeed. The SRO Program also seeks to reduce violent crime committed by, and against, youth in the school community. The SRO Program accomplishes this mission by supporting safe, secure, and orderly learning environments for students, teachers and staff. School Resource Officers ("SROs") will establish a trusting channel of communication with students, parents, teachers, and staff and establish regular feedback opportunities. The role of the SRO is not to enforce school discipline or punish students. Rather, the SRO will serve as a positive role model to instill in students good moral standards, good judgment and discretion, respect for other students, and a sincere concern for the school community. The SRO will provide students, parents, teachers, and staff with information on community resources that are available to students and parents. The goals and objectives of the SRO Program are designed to develop and enhance rapport between youth, families, police officers, school administrators, and the community in order to promote overall student achievement and success.

**2. GOALS OF THE SRO PROGRAM**

A. The clearly defined set of goals for the SRO Program are as follows:

- 1) To maintain a uniformed peace officer presence at the Auburn Career Center during all school days and at such other school events as may be requested by the Board in advance of such event.
- 2) To foster an SRO Program that builds positive relationships between law enforcement, students, parents, teachers, and staff.
- 3) To promote a safe and positive learning environment.
- 4) To decrease the number of youth formally referred to the juvenile justice system.

**3. TERM OF MEMORANDUM**

*School Resource Officer Memorandum Of Understanding*

The term of this Memorandum shall be from July 1, 2018, until June 30, 2019.

4. **APPOINTMENT OF SROS BY THE SHERIFF**

- A. **The Sheriff To Appoint A Full-Time SRO:** Throughout the term of this Memorandum, the Sheriff shall appoint one deputized, uniformed, peace officer to serve as a full-time SRO who will provide the services specified under this Memorandum.
- B. **Emergencies:** The Board understands that the Sheriff may need to temporarily re-assign the full-time SRO appointed under this Memorandum to other law enforcement responsibilities in the event of an emergency requiring the full-time SRO's presence elsewhere.
- C. **SRO Absence:** Should the full-time SRO be absent, for whatever reason, on any given school day or for another agreed-upon assignment, the Sheriff shall assign a similarly qualified member to temporarily serve as the appointed SRO during the period of absence.

5. **BACKGROUND, EXPERTISE, AND TRAINING OF SRO**

- A. **Background and Expertise of SRO:** Any SRO appointed by the Sheriff under this Memorandum shall be a deputized peace officer under the laws of the State of Ohio as may be amended from time to time who possesses the following background and expertise:
  - 1) A minimum of two (2) years of experience in law enforcement.
  - 2) Completion of a basic training program approved by the Ohio Peace Officer Training Commission ("Training Commission").
  - 3) Completion of at least forty (40) hours of SRO training through an entity approved by the Training Commission.
  - 4) Possession of a broad base of knowledge regarding youth, social issues, and the criminal justice system.
  - 5) A demonstrated ability to work with youth.
  - 6) Effective oral and written communication skills.
  - 7) A demonstrated ability to deal tactfully and effectively with others.
  - 8) Such other qualifications as the Board may determine to be appropriate.

- B. **SRO Training:** The Parties agree that each SRO appointed to provide services through this Memorandum is a “school resource officer” as defined under R.C. 3313.951 and subject to the training requirements outlined in R.C. 3313.951(B)(1).
- C. **Waiver of 3313.951(B)(2) Exemption:** Notwithstanding R.C. 3313.951(B)(2), all SROs appointed to provide services under this Memorandum shall be subject to the SRO training requirements outlined under R.C. 3313.951(B)(1)(b) as may be amended from time to time and all other training requirements specified under the laws of the State of Ohio as may be amended from time to time with respect to SROs. The Sheriff and SROs specifically waive the exemption from compliance with the training requirements provided under R.C. 3313.951(B)(2).

6. **ROLES, RESPONSIBILITIES, AND EXPECTATIONS**

- A. **Roles, Responsibilities, and Expectations of SROs:** The SRO shall have the following roles, responsibilities, and expectations:
  - 1) To assist the Board, as requested, in matters of security for the Board.
  - 2) To use best efforts to ensure safe and secure facilities owned or leased by the Board.
  - 3) To respond to security situations or crises at property owned or leased by the Board using the appropriate escalation of force up to, and including, armed response by following established law enforcement protocol.
  - 4) To anticipate a wide spectrum of potential emergency situations.
  - 5) To serve as the Board’s liaison to local, state, and federal law enforcement agencies.
  - 6) To become familiar with the Student Handbook as may be amended from time to time, Student Code of Conduct as may be amended from time to time, and Board policies and administrative guidelines as may be amended from time to time.
  - 7) To report violations of the Student Handbook as may be amended from time to time, Student Code of Conduct as may be amended from time to time, and Board policies and administrative guidelines as may be amended from time to time through the proper channels to be handled by the Board’s administration.
  - 8) To assist in developing, maintaining, and implementing Board approved school safety and school crisis plans including, but not limited to, (1)

emergency response components; (2) visitor registration and identification procedures; (3) student and personnel identification procedures; (4) building surveillance systems; (5) building safety systems; (6) building lighting and signage; (7) school staff orientation and training; (8) community outreach regarding school safety plans; and (9) coordination of services with local, state, and federal law enforcement and emergency agencies.

- 9) To participate in, and successfully complete, any required training that may be deemed necessary to perform the roles, responsibilities, and expectations outlined under this Memorandum.

**B. Roles, Responsibilities, and Expectations of the Sheriff:** The Sheriff shall have the following roles, responsibilities, and expectations under this Memorandum:

- 1) To coordinate, in consultation with the Board, the work hours of any SRO appointed to provide services under this Memorandum.
- 2) To ensure that any SRO appointed to provide services under this Memorandum complies with all laws and regulations regarding deputized, uniformed, peace officers.
- 3) To ensure that any SRO appointed to provide services under this Memorandum complies with all the policies and procedures as may be amended from time to time of the Sheriff.
- 4) To complete any applicable performance evaluation(s) with respect to any SRO appointed to provide services under this Memorandum.
- 5) To ensure that all applicable criminal records/background check laws and any hiring restrictions imposed by those laws including, but not limited to, those set forth in R.C. Chapter 3319 as may be amended from time to time, are adhered to and satisfied.
- 6) To cooperate with the Board in making any necessary adjustments in the SRO Program.

**C. Roles, Responsibilities, and Expectations of the Board:** The Board shall have the following roles, responsibilities, and expectations under this Memorandum:

- 1) To provide the SRO with such facilities, supplies, and equipment as are necessary for the SRO to provide the services outlined under this Memorandum.
- 2) To provide the SRO with the opportunity to address students, teachers, school administrators, and parents about the SRO Program.

*School Resource Officer Memorandum Of Understanding*

- 3) To provide the Sheriff and SRO with copies of the Student Code of Conduct as may be amended from time to time, Student Handbook as may be amended from time to time, and Board policies and administrative guidelines as may be amended from time to time, including, but not limited to, Board policies and administrative guidelines regarding student records and discipline.
- 4) To work cooperatively with the Sheriff to make any needed adjustments to the SRO Program.

**D. Roles, Responsibilities, and Expectations of Board Administrators, Staff, and Teachers:** The School Administrators, Staff, and Teachers shall have the following roles, responsibilities, and expectations under this Memorandum:

- 1) To seek input from the SRO regarding criminal justice problems relating to students and security issues.
- 2) To notify the SRO regarding the discovery of illegal contraband on property owned or leased by the Board including, but not limited to, firearms, drugs, and alcohol.
- 3) To notify the SRO regarding the names of specific individuals who are not permitted on property owned or leased by the Board.
- 4) To notify the SRO regarding any court orders and/or legal documents affecting the custody of students attending the Auburn Career Center.
- 5) To work cooperatively with the Sheriff to make any needed adjustments to the SRO Program.

**7. PROTOCOL FOR HANDLING SUSPECTED CRIMINAL ACTIVITY AND SCHOOL DISCIPLINE**

**A. SROs Not Involved In School Discipline:** SROs are not school disciplinarians and violations of the Student Code of Conduct as may be amended from time to time, Student Handbook as may be amended from time to time, and Board policies and administrative guidelines as may be amended from time to time which are not criminal matters should be handled by Board administrators, staff, and teachers. The SRO should not generally intervene in student disciplinary matters.

- 1) While the SRO should not generally intervene in student disciplinary matters, the SRO should intervene when the matter involves an imminent threat to the health, safety, and security of a student or any other person located on property owned or leased by the Board. The SRO will employ

*School Resource Officer Memorandum Of Understanding*



de-escalation techniques as appropriate should the student disciplinary matter require the SRO's direct intervention.

- 2) While the SRO should not directly intervene in student disciplinary matters, the SRO shall report violations of the Student Code of Conduct as may be amended from time to time, Student Handbook as may be amended from time to time, and Board policies and administrative guidelines as may be amended from time to time to an appropriate administrator of the Board.

**B. Complaints About Student Behavior:** Board staff and teachers should generally bring complaints about student behavior to the appropriate administrator rather than the SRO. A determination of whether the behavior is a criminal matter requiring the intervention of law enforcement will then be made by the appropriate administrator in consultation with the SRO.

- 1) **Nothing in Paragraph 7(B), or any Paragraph of this Memorandum, is intended to supersede the obligations of Board administrators, staff, and teachers under R.C. 2151.421. Board administrators, staff, and teachers with knowledge or reasonable cause to suspect the abuse or neglect of a child shall immediately report that knowledge or reasonable cause to suspect to the public children services agency or a municipal or county peace officer in the county in which the child resides or in which the abuse or neglect is occurring or has occurred – including any SRO appointed under this Memorandum.**

**C. Investigation Into Student Misconduct:** The SRO shall not be involved in the investigating of violations of the Student Code of Conduct, Student Handbook, and Board policies and administrative guidelines – unless the violation or misbehavior involves criminal conduct.

- 1) The SRO may participate in the questioning of a student under circumstances that amount to a custodial interrogation only after compliance with the procedural safeguards outlined in *Miranda v. Arizona*, 384 U.S. 436, 86 S.Ct. 1602 (1966).
- 2) Board administration, staff, and teachers are discouraged from questioning a student as part of a criminal investigation or from acting on behalf of an SRO or at the direction an SRO in questioning a student about conduct that could result in criminal charges.

**D. Student Criminal Conduct:** While the SRO is responsible for law enforcement, alternatives to arrest should be used whenever possible and the arrest of students should be a measure of last resort.

- 1) For any criminal offense that is committed on property owned or leased by the Board involving a student enrolled in the Auburn Career Center, the SRO shall work cooperatively with Board administrators, staff, and teachers and endeavor to avoid arrest and criminal involvement for misdemeanor activity.
  - 2) Incidents involving public order offenses, including disorderly conduct, profanity, and fighting that do not involve serious physical injury or a weapon, should generally be considered school discipline issues to be handled by Board administrators, staff, and teachers rather than criminal law issues warranting formal law enforcement intervention.
  - 3) Notwithstanding any provision in this Memorandum to the contrary, the discretion of the SRO shall remain the same as that of any police officer and/or deputy. The power of the SRO shall be governed, at all times, by the laws of the State of Ohio as may be amended from time to time.
  - 4) The SRO shall not use a physical restraint device, such as handcuffs, on a student unless the student is being placed under arrest for referral to the criminal justice system.
- E. **Student Searches:** The SRO may participate in a search of a student's person, possessions, locker, or vehicle only where there is probable cause to believe that the search will turn up evidence that the student has committed or is committing a criminal offense. The SRO shall not ask Board administrators, staff, and teachers to conduct a search for law enforcement purposes. Nothing in Paragraph 7(E) is intended to limit the power or authority of Board administrators, staff, or teachers to conduct searches of a student's person, possessions, locker, or vehicle.

## 8. **COMPENSATION**

- A. **Compensation:** As compensation for the services to be performed by the SROs appointed to provide services under this Memorandum, the Board shall compensate the Sheriff \$79,910.00, which shall be billed by the Sheriff on a biannual basis – i.e., the Sheriff shall issue two invoices to the Board in the amount of \$39,955.00.
- B. **Tax Obligations:** The Board is not responsible for paying any federal, state, or local taxes with respect to amounts paid under this Memorandum. The Board shall not withhold, through payroll deductions or otherwise, any taxes or other payments with respect to any SRO appointed under this Memorandum. The Sheriff acknowledges that it is solely responsible for payment of all federal, state, or local taxes with respect to amounts paid in connection with the SROs.
- C. **Workers' Compensation:** The Board is not responsible for workers' compensation insurance for any SRO appointed under this Memorandum. The

Sheriff acknowledges that it is solely responsible for the payment of all workers' compensation insurance for the SROs.

- D. **Unemployment Insurance:** The Board is not responsible for the payment of any unemployment insurance or unemployment benefits of any kind in connection with and/or as a result of any SRO appointed under this Memorandum. The Sheriff acknowledges that it is solely responsible for the payment of all unemployment insurance or unemployment benefits of any kind in connection with and/or as a result of the SROs providing services under this Memorandum.
- E. **Retirement System:** The Board is not responsible for the payment of any contributions to any retirement system or pension of any kind in connection with the SROs appointed under this Memorandum. The Sheriff acknowledges that it is solely responsible for the payment of any contributions to any retirement system or pension of any kind in connection with the SROs providing services under this Memorandum. The Sheriff further acknowledges that the SROs are not entitled to participate in any school retirement system and that no deductions are to be withheld by the Board under this Memorandum with respect to any SRO appointed under this Memorandum.

9. **REQUIREMENT FOR COORDINATED CRISIS PLANNING/UPDATING OF SCHOOL CRISIS PLANS**

Representatives of the Board and Sheriff shall meet with the SRO on at least two occasions each school year – i.e., July 1 through June 30 – in order to discuss, evaluate, and propose revisions to any and all aspects of the Board's current school safety and school crisis plans.

10. **REQUEST FOR REMOVAL**

The Board shall have the right to request the removal of any SRO appointed under this Memorandum for any reason. Upon receipt of the removal request, the Sheriff shall promptly remove the SRO and appoint a replacement SRO.

11. **POSITIVE RELATIONSHIPS**

The Parties shall work cooperatively to foster a successful SRO Program.

12. **RELATIONSHIP BETWEEN THE PARTIES**

- A. **Separate Entities:** At all times, the relationship of the Parties shall be as separate entities.
- B. **Not a Joint Venture:** Nothing contained in this Memorandum shall be deemed to be interpreted as a partnership or joint venture or any other arrangement whereby one of the Parties is authorized to act as an agent for the other.

- C. **Employees:** Employees of the Parties shall remain employees of their respective employers and such employers shall have supervisory and all other responsibility for its respective employees.
- D. **Liability:** Each Party is only liable for the conduct of its own employees, as well as for conduct done at the direction of its own employees.

13. **CONFIDENTIALITY**

- A. **Confidential Information:** The Parties acknowledge that, in the course of performing their obligations under this Memorandum, they may obtain certain confidential and proprietary information about the other Party, including student personally identifiable information which is designated as confidential under the Family Educational Rights and Privacy Act and laws of the State of Ohio ("Confidential Information"). See 20 U.S.C. § 1232g; 34 C.F.R. § 99.30; R.C. 3319.321. The Parties agree that they will only use the Confidential Information in the performance of their obligations under this Memorandum and that they will not, at any time during or following the term of this Memorandum, divulge, disclose, re-disclose, or communicate any Confidential Information to any other person, firm, corporation or organization or otherwise use the Confidential Information for any purpose whatsoever without the prior written consent of the disclosing Party.
- B. **Information Which Is Not Confidential:** Confidential Information does not include information which is (1) in the public domain other than by a breach of this Paragraph, (2) rightfully received from a third party without any obligation of confidentiality, (3) rightfully known to the recipient without any limitation on use or disclosure prior to its receipt from the disclosing party, (4) independently developed by the recipient, or (5) disclosed pursuant to the order or requirement of a court, administrative agency or other government body.

14. **LEGAL COMPLIANCE**

The Sheriff agrees to abide by any and all pertinent federal, state, and local laws and regulations as many be amended from time to time and Board policies and administrative guidelines as may be amended from time to time regarding SROs.

15. **NOT A JOINT VENTURE**

The Parties, under the authority of R.C. 9.482, do not intend to create a partnership, joint venture, or joint partnership of any kind. The Sheriff expressly acknowledges that the SROs appointed under this Memorandum remain employees of the Sheriff and the Board shall have no disciplinary or employment authority over the SROs.

16. **NOTICES**

- A. **Notices:** All notices, requests, demands, and other communications required or permitted to be given under this Memorandum shall be in writing and mailed postage prepaid by certified or registered mail to the appropriate address indicated below.

Sheriff: Lake County Sheriff's Office  
c/o Sheriff  
104 East Erie Street  
Painesville, Ohio 44077

Board: Auburn Vocational School District  
c/o Treasurer  
8221 Auburn Road  
Concord, Ohio 44077

- B. **Delivery:** All notices, requests, demands, and other communications shall be deemed to have been given at the time when delivered via registered or certified mail, postage prepaid, and addressed to the Party at the address set forth above, or to such changed address as a party may have fixed by notice to the other Party hereto; provided, however, that any change of notice of address shall be effective only upon receipt.

17. **BENEFIT AND ASSIGNMENT**

The duties and responsibilities under this Memorandum may not be assigned or subcontracted by any Party without the prior written consent of the other Party to this Memorandum.

18. **INSURANCE/RESPONSIBILITY**

- A. **Limitation of Liability:** Neither party in entering this Memorandum underwrites or assumes, in any manner, the risks of the other Party. Each Party shall only be responsible for its negligent or intentional acts or omissions and the negligent or intentional acts or omissions of their respective employees, officers, or agents to the extent either Party may be held liable under applicable law.
- B. **Insurance:** Each Party shall maintain at its sole expense adequate insurance or self-insurance coverage to satisfy its obligations under this Memorandum.
- C. **Immunity:** Nothing contained in this Memorandum is intended to nullify, override, or otherwise limit either Party's immunities under Chapter 2744 of the Ohio Revised Code or any other limitations on liability provided under applicable law.



19. **TERMINATION**

- A. This Memorandum shall remain in effect from July 1, 2018, until June 30, 2019, upon which time this Memorandum shall automatically expire.
- B. This Memorandum shall terminate prior to June 30, 2019, should any of the following events occur:
  - 1) **Written Notice of Termination:** Either Party may terminate this Memorandum, for any reason, by delivering written notice of termination. If either Party delivers written notice of termination then the Memorandum shall terminate within 30 days of the date on which the written notice of termination is delivered. If the Board delivers written notice of termination, the Board shall pay the Sheriff a pro rata portion of the compensation outlined under Paragraph 8 of this Memorandum based upon the date of termination.
  - 2) **Mutual Agreement of the Parties:** The Parties may terminate this Memorandum by mutual agreement. If the Parties mutually agree to terminate this Memorandum then the Memorandum shall terminate on the date agreed to by the Parties and pursuant to such terms as are mutually agreed to by the Parties.
  - 3) **Material Breach:** This Memorandum shall terminate upon a material breach of the Memorandum.

20. **AMENDMENT**

No modification, waiver, mutual termination, or amendment of this Memorandum is effective unless made in writing, signed by representatives for each Party, and, in the case of the Board, approved pursuant to formal Board action.

21. **GOVERNING LAW**

This Memorandum shall be governed by and construed under the laws of the State of Ohio.

22. **ENTIRE AGREEMENT**

This Memorandum constitutes the complete and exclusive Memorandum between the Parties. No other promises or agreements of any kind have been made to cause the Parties to execute this Memorandum.

23. EXECUTION IN COUNTERPARTS

This Memorandum may be executed in counterparts, each of which shall be deemed an original and both of which together shall constitute one Memorandum. True and correct copies, including facsimile, electronic, or PDF copies of signed counterparts, may be used in place of originals for any purpose and shall have the same force and effect as an original.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Memorandum as of the latest date written below.

LAKE COUNTY SHERIFF'S OFFICE

By \_\_\_\_\_ Date \_\_\_\_\_  
Sheriff (In his/her official capacity only)

AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION

By \_\_\_\_\_ Date \_\_\_\_\_  
President (In his/her official capacity only)

And by \_\_\_\_\_ Date \_\_\_\_\_  
Superintendent (In his/her official capacity only)

And by \_\_\_\_\_ Date \_\_\_\_\_  
Treasurer (In his/her official capacity only)

\* This Memorandum has no legal effect absent Board action

**R.C. 5705.41 Certificate**

I certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

LAKE COUNTY SHERIFF'S OFFICE

\_\_\_\_\_  
Sheriff

\_\_\_\_\_  
Date

**R.C. 5705.41 and R.C. 5705.412 Certificate**

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date